

UNIT LIST

BSB40520 – Certificate IV in Leadership & Management

This qualification is made up of 12 units, 5 core and 7 electives. Please review these with your workplace supervisor. At the first visit, your trainer will confirm the selection with you, make any changes to the delivery order and finalise the training plan.

CORE & ELECTIVE BUSINES UNIT SELECTION			
UNIT CODE	UNIT TITLE	HRS	CORE OR ELECTIVE
BSBTWK401	Build and maintain business relationships	35	GP A
BSBSTR401	Promote innovation in team environments	40	GP A
BSBOPS405	Organise business meetings	20	GP B
BSBPEF502	Develop and use emotional intelligence	60	GP B
BSBLDR521	Lead the development of diverse workforces	60	GP A
BSBXTW401	Lead and facilitate a team	50	Core
BSBCRT411	Apply critical thinking to work practices	50	GP A
BSBLDR411	Demonstrate leadership in the workplace	50	Core
BSBLDR413	Lead effective workplace relationships	50	Core
BSBXCM401	Apply communication strategies in the workplace	50	Core
BSBPMG430	Undertake project work	60	GP B
BSBOPS402	Coordinate business operational plans	40	Core