

## UNIT LIST

### BSB50120 – Diploma of Business

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This qualification is made up of 12 units. 5 core and 7 electives. Please review these with your workplace supervisor. As the first visit, your trainer will confirm the selection with you, make any changes to the delivery order and finalise the training plan.

CORE & ELECTIVE BUSINESS UNIT SELECTION			
UNIT CODE	UNIT TITLE	HRS	CORE OR ELECTIVE
BSBPEF501	Manage personal and professional development	60	GP B Elective
BSBCRT511	Develop critical thinking in others	50	Core
BSBXCM501	Lead communication in the workplace	50	Core
BSBTWK502	Manage team effectiveness	60	GP B Elective
BSBSUS511	Develop workplace policies and procedures for sustainability	50	Core
BSBFIN501	Manage budgets and financial plans	70	Core
BSBOPS501	Manage business resources	80	Core
BSBHRM525	Manage recruitment and onboarding	60	GP A Elective
BSBMKG541	Identify and evaluate marketing opportunities	70	GP E Elective
BSBPMG430	Undertake project work	60	GP A Elective
BSBLDR601	Lead and manage organisational change	6	GP C Elective
BSBLDR522	Manage people performance	70	GP B Elective