

UNIT SELECTION LIST

BSB50215 – Diploma of Business

This qualification is made up of 8 units. Please choose your units of study, together with your trainer, and employer (if applicable) place a tick next to those Units.

Please note, a maximum of 3 units from group E and a maximum of 2 imported units may be selected.

Your training plan will be developed based on your selection.

UNIT CODE	UNIT	SCH HRS	TICK CHOSEN UNITS ✓
ELECTIVE UNITS - CHOOSE 8 UNITS FROM GROUPS BELOW			
GROUP B			
BSBADM502	Manage meeting	30	
BSBADM503	Plan and manage conferences	30	
GROUP C			
BSBHRM506	Manage recruitment, selection and induction processes	60	
BSBLED502	Manage programs that promote personal effectiveness	60	
BSBHRM510	Manage mediation processes	60	
GROUP E – MAXIMUM OF 3 UNITS			
BSBINN502	Build and sustain an innovative work environment	50	
BSBPMG522	Undertake project work	60	
BSBWOR501	Manage personal work priorities and professional development	60	
BSBMGT403	Implement continuous improvement	40	
IMPORTED UNITS – MAXIMUM OF 2 UNITS			
BSBRES401	Analyse and present research information	40	
BSBCMM401	Make a presentation	30	
BSBMGT502	Manage people performance	70	
BSBWOR502	Lead and manage team effectiveness	60	